**EASA Third Party Approval Initial Questionnaire**

This Document should be completed in conjunction with - Sofema Brochure - Achieve EASA Third Country Approval with Sofema Aviation Services.

Please provide information to the following questions to help us understand the nature of your project and how we can provide you with the best offer.

Accountable Contact:

Email :

Quality Manager Contact:

Email :

Lead Contact:

Email :

Address:

General Email :

**Project Definition – Objectives**

1. What are your project objectives? (For example – Produce Category “A” (or B1 / B” etc) Basic Category EASA approved AMEL)

|  |
| --- |
|  |

**Current Situation**

1. What is your current situation? Please provide as much details as possible

|  |
| --- |
| **a) Manpower Resources** |
| **b) Facilities** |
| **c) Equipment** |
| **d) Additional Comments**  |

**Documentation Process & Procedures**

1. What is your current Management Document Position MTOE / MOE / POE etc.

|  |  |
| --- | --- |
| **a) We Have** |  |
| **b) We would like support to create** |
| **c) We would like it to be created for us** |
| **d) Additional** **Comments**  |

**Quality System Status**

1. What is the Current status of your Quality System? Please mark with X the correct statement.

|  |  |
| --- | --- |
| **a) None currently** |  |
| **b) Needs some development** |
| **c) Needs major Development** |
| **d) Additional** **Comments**  |

**Implementation Timeline**

1. What is the implementation Timeline you have in mind? Please mark with X the correct statement.

|  |  |
| --- | --- |
| **a) 6 to 9 months** |  |
| **b) 9 to 15 months** |
| **c)** **12 to 18 months** |
| **d) Additional** **Comments**  |

**Funding Provision**

1. Funding. Has Funding been allocated to this project?

|  |  |
| --- | --- |
| **a) Currently no funding available** |  |
| **b)** **Funding is available but not allocated** |
| **c)** **Funding available and allocated** |
| **d) Additional** **Comments**  |

**Please send completed document to attention Ilija Vodasov - General Manager Quality & Contracts** **office@sassofia.com**