

# Auditing an Aviation Quality Assurance System – 2 Days

## Introduction

This course is focused on the importance of effective auditing of an organisations quality system as an indicator of the effectiveness of the organisations business processes.

Quality Assurance Auditing is a powerful evidence-based tool which is used to determine independent as well as unbiased confirmation of conformity of an organisation with both regulatory required objectives and internal organisational required objectives.

This Quality System Regulatory Assessment course provides delegates with the knowledge and competencies needed to enable them to effectively assess the management, planning, conduct and reporting of audits. Moreover to be able to determine the organisation is able to address direct, contributing and root cause of findings

This course is highly interactive with all delegates having the opportunity to fully engage with a practical understanding of the challenges as well as to understand effective interview and questioning techniques.

Compliance Management Auditing raises an understanding of the various roles of a quality system within the organisation, to focus on effective identification of the need to perform root cause analysis of the discrepancies, and to take positive action.

This course is highly suitable if your role includes the needs to assess other organisations quality assurance system including the following elements - Planning, Conducting, Process Management of Internal & External Audits including those of suppliers and contractors.

## What is the Benefit of this Training – What will I learn?

- a) To consider the fundamentals of an EASA compliant Aviation Compliance System together with the Key elements required to organize the Compliance Audit System processes to ensure compliance and to deliver maximum effectiveness.
- b) To re-enforce a comprehensive understanding of the requirements related to Quality Assurance systems.
- c) How to identify areas which need special attention and how to focus our efforts on making sure our trainings deliver in all relevant areas.
- d) The course also considers the various techniques for effective auditing across the business including the identification of systemic failures.
- e) Consider the fundamental responsibilities related to EASA OPS – regulation 965/2012 – EASA Part 145 & Part M/ Part CAMO – regulation 1321/2014.

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## Detailed Content / Topics - The following Subjects will be addressed

- Introduction to the concept of Quality Assurance (QA) and Quality Control (QC) within an EASA Environment
- Considering the roles within the Quality System (QAS) – QA & QC where are the industry challenges
- EASA Regulatory Requirements for a Compliant Quality System
- Measuring the Effectiveness of the Organisation’s QC Management
- How to Measure the Effectiveness of a Compliant Quality System
- Considerations Related to the Quality Review Process
- Principles of EASA Management Systems in support of Regulatory Compliance
- Considering a Baseline Expectation Regarding EASA Compliant Audit Process Management
- How to Assess Quality Auditor Competence
- Compliance Monitoring Principles and Practice
- Compliance Auditing Process Review
- Advanced Corrective Action (CA) Preventative Action (PA)
- Auditing Techniques
- Developing your Interview Skills – Best Practice
- The Role of the Compliance Manager
- Practical Audit Sample
- Effective Development use and Interpretation of Check Lists
- Effective Audit Communication Review
- Quality Auditing of Safety Management Systems
- Assessment of Remedial Action Follow up and Measures of Effectiveness
- Using Root Cause Analysis to drive an effective Quality System
- Evaluation of the Business Impact of Audit Findings – Effective Mitigations
- Management Evaluation – How to Measure Effectiveness

## Target Groups

This course is designed to accommodate all Regulatory Authority Inspectors, Industry compliance managers, and compliance auditors whether they are based in a Part Ops environment or Part 147, Part 145 and Part M organisation.

## Pre-Requisites?

A background in aviation together with a deep understanding of Aviation Regulations & Audit Techniques.

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## Learning Objectives:

To re-enforce a comprehensive understanding of the requirements for assessment of an effective Aviation Quality Assurance System together with the Key elements required to enable the functioning of the Quality Compliance processes.

## Certificates Wording:

Principles of EASA Management Systems in Regulatory Compliance. How to assess Quality Auditor Competence, Determining Overall Quality System Compliance, Measuring the Effectiveness of the Quality Assurance System, Practical Techniques for Determining Root Cause

## What do People Say about Sofema Aviation Services Training?

"The content of the course will be very useful for my future practices."

"All my expectations are met."

"The course really contributed to expanding my knowledge in that area."

"The instructor really added up to me understanding the topic."

"The presentation made the material so much more comprehensible."

## Duration

2 Days – Start at 09.00 and finish at 17.00 with appropriate refreshment breaks.

To register for this training, please email [team@sassofia.com](mailto:team@sassofia.com) or Call +359 28210806



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