

# EASA Continuing Airworthiness Instructor - Train the Trainer – 5 Days

## Introduction

The focus of this 5-day course is to identify, encourage and enhance your Classroom Instructional Skills. Learning from professionals how to define a training program, and best practice methods for facilitation and presenting. Understand how to perform a Training Needs Analysis and to develop material and content. Ensuring the delivery of an active and engaging learning experience for the delegates.

This course aims to provide a comprehensive understanding of the requirement for effective training in the maintenance environment in both Part 147 & Part 145 and provides a range of learning techniques to enable you to deliver strong and effective training. The course is extremely intensive highly practical and promotes best training practices.

Extensive use is made of group exercises, case studies, and feedback.

The delegate will receive pre-course work in support of this training to add value to the practical elements of this training. In addition, the delegate will make several short presentations throughout the training and will develop a typical training program for a maintenance-related subject.

## Who is the course for?

The course is primarily focused on the needs of the 147 Instructors to be compliant with the obligation to complete Instructional Techniques Training.

The course will also be of interest to persons who are interested in becoming Aviation Technical Instructors (Both EASA Part 147 and EASA Part 145) or wishing to hone existing skills.

## What is the Benefit of this Training – What will I learn?

- a) Understand the structure, composition, and impact of EASA Part 147 & Part 66 Regulations
- b) Considering the need for EASA 145 Organisation Training
- c) Understand the Adult Learning Experience – Andragogy

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## What is the Benefit of this Training – What will I learn?

- d) Understand the best use of instructional tools and techniques to enhance instruction
- e) Understand techniques to optimize and deliver practical presentations
- f) Focus on the development of your communication skills.
- g) Learn how to create a lesson plan that incorporates the range of learning activities
- h) Developing effective visual aids and supporting materials
- i) Developing Course Material and delivering an effective Training Needs Analysis
- J) Learn how to motivate participants and maintain attention
- k) How to ensure participants' active involvement throughout the training.
- l) Consider group learning and collaborative learning techniques.
- m) Stay up to date with industry instructional techniques
- n) How to manage difficult students and topics

## Detailed Content / Topics - The following Subjects will be addressed

### Day 1

- General Introduction
- Understanding the Structure, Composition, and Impact of Part 145, EASA Part 147 & Part 66 Regulations
- Considering Management Issues related to the need for EASA 145 Organisation Training
- Management and Oversight issues related to EASA Part 147 (Type & Basic)
- Considering the Different Roles of Instructor & Assessor Theoretical & Practical
- The Challenges of Training an Adult Group – the Adult Learning Experience – Andragogy
- Delivering Effective Training – Personal Considerations
- The 145 Maintenance Trainer's Learning Path
- Introduction to Student Learner Styles

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## Detailed Content / Topics - The following Subjects will be addressed

### Day 2

- Introductions Icebreakers and Warm-Ups
- Arousal & Learning – Maslow’s Basic Needs
- What is Motivation – How to Encourage
- Creating a Positive Learning Atmosphere
- Learning Styles – how to maximize absorption
- Understanding the Role of Extrinsic & Intrinsic Motivation
- Developing the Aviation Training Program – Practical Considerations
- Organisational Safety Culture and the impact on Adult Training
- Curriculum Design to comply with Andragogical Principles
- Learn How to Maintain Participants’ Motivation and Attention

### Day 3

- Designing your own Presentation – Principles and Fundamentals
- Communicating – Verbal & Non-Verbal
- Giving Feedback, How When, and Where
- Speaking in Public – Developing your Skills
- Practical Speaking – Workshop Activity
- Balancing Presentation, Motivation, Debate & Discussion
- Considering the Phases of Instruction

### Day 4

- Relationship Management and Emotional Intelligence
- Where do we use Coaching Skills & What is Facilitation?
- Instructor Training Styles for Aviation Training
- The Use of Case Studies
- Why Do we have Human Factors Training
- Fuel Tank Safety Training Considerations

### Day 5

- EWIS Training Considerations
- Designing your own Course Material
- Performing an effective Training Needs Analysis (TNA)
- Lesson Planning
- Delivering your own Individual Presentation – 30 mins (Each Delegate)
- Final Review & Close Out

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## Target groups

This course will be of very significant benefit to potential trainers who need to have the necessary competence to deliver effective courses in the organization.

Training Department Managers and other Training staff will also benefit from attendance to this course.

## Pre-requisites

A background in an aviation maintenance environment with either a relevant Degree or Aircraft Maintenance Engineers Licence.

## Learning Objectives

After attending this course, participants should be able to develop a company-specific Training program compliant with 145 requirements for both Initial and recurrent training.

## What do People Say about Sofema Aviation Services Training?

*"The instructor used the right words to explain the material."*  
*"The discussions among the group were very beneficial."*  
*"The instructor showed a very resourceful background and experience."*  
*"All sections of the course were related to my field."*  
*"Adequate answers were given to specific questions."*

## Duration

5 days – Start at 09.00 and finish at 17.00, with appropriate refreshment breaks.

To register for this training, please email [team@sassofia.com](mailto:team@sassofia.com) or Call +359 28210806.

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