

# EASA Part 145 Safety Management Systems Train the Trainer – 3 Days

## Introduction

The course reviews all the fundamentals to deliver SMS Training to EASA Part 145 Organisations and considers the various training elements, which are required for each group and considers effective ways of delivering the training.

Developing an organizational capability to deliver Safety will benefit the organization and allow the delivery of organisation specific training courses to be targeted and specific.

The primary purpose of this 3-day training is to focus your SMS Nominated Trainer on the most effective processes for delivering effective training throughout the organization.

Sofema SMS Train the Trainer is a highly practical course and promotes best training practices. It is an industry-specific three-day program specifically designed for those who need to manage or deliver organizational specific Training.

The course is highly participative and stimulates involvement and provides for powerful motivation. To introduce the delegate to training skills and to provide the confidence which can be developed to deliver effective Training within each specific business area.

## Who is this course for?

This course will be of very significant benefit to potential Safety Management System trainers who need to have the necessary competence to deliver effective SMS Training.

tel + 359 2 821 08 06  
email [team@sassofia.com](mailto:team@sassofia.com)

[www.sassofia.com](http://www.sassofia.com)

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<b>Venue</b>	On Demand
<b>Level</b>	
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## What is the Benefit of this Training –What will I learn?

- a) To enable the delegates to understand the many ways of communicating Safety Objectives across a wide adult audience.
- b) To focus on the implementation and management processes involved in Safety Management System Training as well as the need to develop personal training skills.
- c) To introduce you to training skills which you can develop to maximize the effectiveness of your training sessions.
- d) To provide a comprehensive understanding of the regulatory requirement for effective SMS training.
- e) To provides a thorough grounding in effective techniques to enable you to deliver appropriate SMS training throughout the organisation.
- f) To promote best training practices and motivation within your organization.
- g) To enable the development of a company specific comprehensive Safety Management System Training program compliant with EASA requirements
- j) An essential element then of benefiting from this training is to focus on the issues, how they relate in our work place, and what we need to do to address them.
- i) How to identify areas which need special attention and how to focus our efforts on making sure our trainings deliver in all relevant areas.
- k) The intention of this training is not to tick the regulatory box but to identify the significant issues which need to be addressed.

## Detailed Content / Topics - The following Subjects will be addressed

Day 1

Contents

Abbreviations & Terms

General Introduction

Facing the Challenges of Training an Adult Group

Delivering Effective Training – Personal Considerations

The Safety Management System Trainers Learning Path

Managing SMS Trainer Competence

Considering Presentation Techniques

Components of an ICAO SMS

Understanding EASA requirements – consider how this will impact our organisation

Considering Management Issues related to the need for EASA 145 Organisation Training

What is Andragogy– Understanding the Adult learning process – Theories and Motivation

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### Day 2

Communicating - Understanding & Giving Feedback  
Speaking in Public – Developing your skills  
Individual Speaking Practical Exercise  
Balancing Presentation, Motivation Debate & Discussion  
How to Maintain Participants Motivation and Attention  
Developing SMS Management and Supporting Documentation  
Non-Verbal Communications  
The Use of Case Studies - Presenting Workplace SMS related Issues  
The Safety Manager and the role of Quality Assurance (Compliance) and Safety Assurance  
Error, Violations, Blame & Culpability  
Understanding Safety Culture within our Organisation  
Group Presentation dealing with the specific challenges of culture within the organisation

### Day 3

SMS The Role of Emergency Response Training  
Delivering Hazard Identification, Root Cause and Analytical Processes and Risk Assessment & Mitigation Training  
Considerations related to the Training of aviation safety auditing  
Review – Dealing with the Challenge of Delivering Effective SMS Training  
Developing the SMS Training Program – Practical Considerations  
Creating a Positive Learning Atmosphere  
Writing a Lesson Plan  
Debrief & Close Out

## Target groups

This course will be of very significant benefit to potential Part 145 SMS Trainers who need to have the necessary competence to deliver effective Organisation Training.

Quality Department, Safety Department, Training Department Managers and other Training staff will also benefit from attendance to this course.

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## Pre-requisites

A background in an aviation maintenance environment. A comprehensive understanding of how a fully integrated Safety Management System provides a mechanism to proactively seek, identify, quantify and mitigate risks and potential hazards which exist in the business. Sufficient knowledge to understand how an SMS can work effectively within their company and what is required to make this happen.

The course will introduce the delegate to training skills and to provide the confidence which can be developed to deliver effective SMS Training. An essential element then of benefiting from this training is to focus on the issues, how they relate in our work place, and what we need to do to address them.

## Learning Objectives

After attending this course, participants should be able to develop a company specific comprehensive Safety Management Training program compliant with the requirements of ICAO annex

## What do People Say about Sofema Aviation Services Training?

*"I found all aspects of the course very useful."*  
*"Throughout the training, there was enough room for questions."*  
*"The instructor explained everything very well."*  
*"The training environment was very motivational."*  
*"We received some extremely useful examples during the training."*

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## Duration

3 days – The training will commence at 09.00 and finish at 17.00, with appropriate refreshment breaks.

To register for this training, please email [team@sassofia.com](mailto:team@sassofia.com) or Call +359 28210806



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