

# EASA Aviation Compliance Management and Auditing OPS & ATO – 2 Days

## Introduction

Compliance Management Auditing raises an understanding of the various roles of a quality system within the organisation, in particular, to focus on effective identification of the need to perform root cause analysis of the discrepancies, and to take positive action.

The training will place a clear priority on the technique of integrated auditing including process and the identification of systemic failures as opposed to mere compliance type audit findings. The training is designed to stimulate involvement and provides for powerful motivation, to re-enforce a comprehensive understanding of the requirements and integration of the Quality Management System QMS and the Safety Management System SMS including an understanding of the different types of audit applicable for each area and how they might be used in an effective compliance auditing environment. An essential element then of benefiting from this training is to focus on the issues, how they relate in our workplace, and what we need to do to address them, how to identify areas which need special attention and how to focus our efforts on making sure our training delivers in all relevant areas.

## Who is the course for?

It is for persons who are involved in delivering or receiving EASA compliant Quality Assurance (Compliance Audits) In particular Quality Audit Staff, Nominated Persons, OPS Quality Auditors, as well as anyone with an interest to achieve an effective understanding of the Compliance Audit Process.

## What is the benefit of the training?

To re-enforce a comprehensive understanding of the requirements for both the QA & SMS systems including an understanding of the different types of audit applicable for each area and how to identify discrepancies. An essential element then of benefiting from this training is to focus on the issues, how they relate in our workplace, and what we need to do to address them.

How to identify areas which need special attention and how to focus our efforts on making sure our training delivers in all relevant areas.

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<b>Date</b>	On Demand
<b>Category</b>	Personal Development
<b>Venue</b>	On Demand
<b>Level</b>	
<b>Price</b>	On Demand

## Detailed Content / Topics (the following subjects will be addressed)

- Introduction
- Abbreviations and Terms
- Creating an Effective Compliance System
- EASA Regulatory Requirements for a Compliant Quality System
- The Management System requirements of Part OPS
- Managing an ATO Audit Program
- Compliance Monitoring Principles and Practice
- The Role of the Compliance Manager
- Management System Principles -Post Holder
- Responsibilities and Relationships
- Airworthiness Principles
- Compliance Management Manuals, and Procedures
- Considering Auditor Competencies
- Accidents and Incidents the link to Safety and Human Factors
- Auditing Introduction
- Compliance Audit Techniques – how to be Effective
- Effective Audit Communication
- Dealing with Situations-Managing meetings to open and close the audit
- Effective Report writing
- Corrective action handling
- Root cause analysis-Management Evaluation

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## Detailed Content / Topics (the following subjects will be addressed)

- Practical Assessors Responsibilities
- Qualifying the Practical Assessor
- Considerations Related to English Language Proficiency
- Conduct & Delivery of Practical Training
- Qualifying the Practical Instructor
- MTOE Section 3 Quality Control Procedures
- EASA Part 147 Training Needs Analysis (TNA) explained
- TNA Quality Control Process
- Invigilator Training
- Qualifying the Exam Invigilator
- Recurrent Training Requirements for Practical Instructor & Assessor
- Examiner / Assessor Training Records

## Target Groups

This course is designed to accommodate all compliance managers, maintenance managers and compliance auditors whether they are based in a Part Ops environment or Part M organisation.

## Pre-Requisites

A background in an aviation environment.

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## Learning Objectives

To stimulate involvement and provides for powerful motivation.

To consider the fundamentals of a fully compliant Aviation Quality System together with the Key elements required to organize the Quality Compliance processes to ensure compliance and to deliver maximum effectiveness.

To re-enforce a comprehensive understanding of the requirements for both the QA & SMS systems including an understanding of the different types of audit applicable for each area.

An essential element then of benefiting from this training is to focus on the issues, how they relate in our workplace, and what we need to do to address them.

How to identify areas which need special attention and how to focus our efforts on making sure our trainings deliver in all relevant areas.

The intention of this training is not to tick the regulatory box but to identify the significant issues which need to be addressed.

## What do People Say about Sofema Aviation Services Training?

*"The instructor has great diction and spoke clearly."*

*"The course is very informative and could lead to huge benefits."*

*"The instructor encouraged participation and questions."*

*"The experience was above my expectations."*

*"I enjoyed the interaction and conversational approach."*

## Duration

2 Days – Start at 09.00 and finish at 17.00 with appropriate refreshment breaks.

To register for this training, please email [team@sassofia.com](mailto:team@sassofia.com) or Call +359 28210806.

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