

EASA Quality Assurance Auditing Introduction for Air Navigation Services (ANS) – 3 Days

Introduction

Are you familiar with EASA driven Quality Systems? Please make no mistake it is different in terms of responsibility ownership and obligations. Do you know what makes a good EASA auditor?

This course is especially designed for the persons who wish to involve in auditing Air Navigations Services. If you have never audited before but wish to, then this is the course for you.

The course assumes a basic knowledge of aviation systems and processes however assumes no knowledge of EASA Quality Systems and focuses on introducing the delegate to all the concepts associated with basic compliance auditing

Compliance Management Auditing raises an understanding of the various roles of a quality system within the organisation, in particular to focus on effective identification of the need to perform root cause analysis of the discrepancies, and to take positive action.

Who is the course for?

It is for anyone with an interest to get deeper into ANS auditing within an EASA context.

Basically the course will be of interest from new entrants in ANS Quality Auditing, through to Accountable Executives and Post Holders who need a deeper understanding of Individual and Organisational Obligations.

Consider that EASA regulatory requirements related to Quality Auditing is the starting point – The real advantage is understanding in detail how we can make the QA audit program work for the organisation in a meaningful way.

tel + 359 2 821 08 06
email team@sassofia.com

www.sassofia.com

Date	On Demand
Category	Personal Development
Venue	On Demand
Level	
Price	On Demand

What is the Benefit of this Training – What will I learn?

- a) Understand the various techniques for effective auditing across the business
- b) Learn how to identify compliance type audit findings
- c) Develop a detailed understanding of the roles and responsibilities related both to the compliance delivery system (Quality Control – QC) and the independent compliance oversight system (Quality Assurance QA)
- d) Understand the management of quality standards and how they may be developed within the organisation
- e) Understand how the EASA Management System functions
- f) Learn the does and don'ts of Aviation Audit Best Practices – what works best – Why & How?

Detailed Content / Topics – The following Subjects will be addressed

Day 1

- General Introduction
- Terms
- EASA Regulatory Frame Work Review related to ANS
- Compliance Monitoring Principles and Practice
- The Difference Between Compliance, Performance & Safety Auditing
- Aviation Auditing –How to Effectively Determine Compliance
- Audit Preparation and Planning
- QMS & SMS Relationship Challenges and Misconceptions
- Introduction to EASA Compliant Aviation Auditing –Best Behaviour
- Maintaining Documentation and Records within the QMS

tel + 359 2 821 08 06
email team@sassofia.com

www.sassofia.com

Date	On Demand
Category	Personal Development
Venue	On Demand
Level	
Price	On Demand

Detailed Content / Topics - The following Subjects will be addressed

Day 2

- Developing your Interview Skills –Best Practice
- Interview Practice (all delegates)
- Dealing with Specific Challenges within your Quality System
- Auditor Competency and Development Issues
- Understanding the Roles and Responsibilities of ANS Business Managers
- Understanding the Psychology of an Aviation Auditee
- Dealing with Situations Arising During the Audit / Communication
- Understanding Hazard Identification and Risk Management

Day 3

- Practical understanding of the role of Root Cause related to Quality Auditing
- Interpretation and Auditing of Aviation Standards within our Organisation System
- Audit Checklists Management, Development and Validation –Use of Checklists during the Audit
- Developing a checklist –workshop activity
- Managing Meetings to Open and Close the Audit
- Effective Report Writing
- Corrective Action (CA) Preventative Action (PA)
- Exam
- Debrief and Close

Target groups

This course is designed to accommodate all persons who have an interest in becoming Quality Auditors within an ANS environment.

Pre-requisites

A background or understanding of Aviation Audit is an advantage but not essential.

tel + 359 2 821 08 06
email team@sassofia.com

www.sassofia.com

Date	On Demand
Category	Personal Development
Venue	On Demand
Level	
Price	On Demand

Learning Objectives

- To consider the fundamentals of a fully compliant EASA Aviation Quality Assurance System.
- To understand the purpose and process of delivering effective audits within an ANS environment
- To provide a review of the various steps contained within the audit process and to use effectively the five elements of an audit finding.
- To prepare the delegate to undertake the role of internal auditor.

What do People Say about Sofema Aviation Services Training?

"The instructor used the right words to explain the material."
"The discussions among the group were very beneficial."
"The instructor showed very resourceful background and experience."
"All sections of the course were related to my field."
"Adequate answers were given to specific questions."

Duration

2 Days – To commence at 09.00 and finish at 17.00, with appropriate refreshment breaks.

To register for this training, please email team@sassofia.com or Call +359 28210806



tel + 359 2 821 08 06
email team@sassofia.com

www.sassofia.com

Date	On Demand
Category	Personal Development
Venue	On Demand
Level	
Price	On Demand