

SMS Integrated Training for Trainers – Implementation, Development & Training – 5 days

Introduction

The Development of Safety Management Systems SMS continues to gain in prominence and importance in both Airline Operations a Maintenance Organisations.

Developing an organizational capability to deliver Safety Management Training will benefit the organization and allow the delivery of SMS related trainings to be targeted and specific.

The primary purpose of this 5-day training is to focus on a deep understanding regarding the development of your SMS together with the preparation of your Nominated Trainer to deliver the most effective SMS training throughout the organization.

SMS Integrated Training for Trainers – Implementation, Development & Training 5 days is a highly practical course and promotes best training practices. It is an industry-specific five-day program specifically designed for those who need to Manage the organisational SMS as well as to manage, or deliver Safety Management System Training.

The course is a highly participative and stimulates involvement and provides for powerful motivation. To introduce the delegate to training skills and to provide the confidence which can be developed to deliver effective SMS Training within each specific business

Who is the course for?

SMS managers who will take responsibility for managing SMS training throughout the business.

What is the Benefit of this Training – What will I learn?

- a) Be able to explain the concept of SMS and what it can deliver for the organisation
- b) Understand the role of Safety Culture within an SMS Environment
- c) Explain how Safety Risks are Managed Proactively
- d) Understand the benefits of the integration of SMS within the Organisations Management System
- e) Achieve the ability to fully engage with your organisations SMS Training Objectives
- f) Be able to deliver Role Specific SMS Training throughout the Organisation
- g) Meet and exceed all regulatory obligations related to the basic training of SMS

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| Date | On Demand |
| Category | Personal Development |
| Venue | On Demand |
| Level | Basic |
| Price | On Demand |

Detailed Content / Topics - The following Subjects will be addressed

Day 1

- Abbreviations & Terms
- Aviation Safety Management System Implementation Challenges
- Sharing Our SMS Understanding
- The Evolution of Safety Thinking
- ICAO Annex 19 & Components of an SMS System
- EASA -SMS & Compliance Introduction
- The Difference between Quality Assurance and Safety Assurance
- Benchmarking our SMS – where are we now?
- Identify Practical Implementation Challenges
- Developing Organisational roles in support of our Safety Management System, Action Groups, Safety Review Board and the role of Safety Reps.
- Managing SMS related Competencies
- Developing the training program – managing initial and recurrent training
- Developing SMS Management and Supporting Documentation
- Understanding the responsibilities of the Safety Manager and the role of Quality Assurance and Safety Assurance in our Organization.

Day 2

- SMS Facing the training Challenges
 - Understanding the ICAO & EASA requirements and how they will impact our organisation
 - The SMS Trainers Learning Path
 - Communicating / Giving Feedback
 - Organisational Roles, Safety Review Board, Action Groups and Safety Reps
 - Review Management and Oversight issues related to SMS Training
 - What is Andragogy – Understanding the Adult learning process – Knowles Theory
 - Understanding SMS related competencies
 - Balancing Presentation, Motivation Debate & Discussion
 - SMS Management and Supporting Documentation

Day 3

- Introduction to Emergency Response Planning
- The role of our ERP & review of ERP status
- Reviewing our Road Map and Implementation Time Line
- Human Factors Safety Culture and Risk Assessment
- SMS Commitment -Discipline, Just Culture and Beyond
- Hazard Identification & Risk Management Process
- The Risk Management Process in a Safety Management System – Qualitative and Quantitate
- To consider how we manage a Hazard Identification Process
- Risk Assessment & Root Cause Analysis
- Communication Tools
- Benefits of an Effective Safety Management System
- The Hidden Costs of Failed Safety Systems

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Day 4

- Speaking in Public – Developing your skills
- The Use of Case Studies – Presenting Workplace SMS related Issues
- Individual Speaking Practical Exercise
- Communication & Psychology
- Understanding Safety Culture within our Organisation
- Safety Culture and effective SMS Training
- Delivering Hazard Identification Training
- Root Cause and Analytical Processes

Day 5

- Marketing of our SMS by raising Awareness and Communication
- Risk Assessment & Mitigation
- SMS The Role of Emergency Response Training
- Trainer Personal Development & Coaching
- Considering Presentation Techniques
- Developing the Training Program
- Developing the SMS Training Program – Practical Considerations
- Writing a Lesson Plan
- Closing Debrief

Learning Objectives

After the workshop participants will have a focused understanding of the organisational issues affecting the SMS implementation and will be able to:

- To Understand specific regulatory requirements and how it impacts your organization,
- To be able to fully engage with and manage your Organisations SMS Program
- To determine options for appropriate organizational strategies to meet organization needs and compliance
- To consider options for implementation of desired actions
- To consider options for implementation timelines

After attending this course, participants should be able to develop a company-specific comprehensive Safety Management Training program compliant with the requirements of ICAO annex 6

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Target Groups

Safety Managers, Safety System Team Members, Safety System Trainers and other Stakeholders

Quality Department, Safety Department, Training Department Managers and other Training staff will also benefit from attendance to this course.

Pre-requisites

Each Program is confidential and fully interactive, A basic to working knowledge of SMS principles is an advantage in advance of the training.

The course will introduce the delegate to training skills and to provide the confidence which can be developed to deliver effective SMS Training. An essential element then of benefiting from this training is to focus on the issues, how they relate in our workplace, and what we need to do to address them.

What do People Say about Sofema Aviation Services Training?

"I found satisfying answers to all my questions."

"The instructor demonstrated a very deep knowledge of the subject."

"The length of the course fits my needs and expectations."

"The content was really effective, I gained a lot of new knowledge."

"The practical examples were perfectly delivered."

Duration

5 days – Start at 09.00 and finish at 17.00, with appropriate refreshment breaks.

To register for this training, please email team@sassofia.com or Call +359 28210806

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