

EASA Aviation Compliance Management Auditing and Root Cause Analysis Within an Airline Ops Environment – 3 Days

Introduction

Compliance Management Auditing raises an understanding of the various roles of a quality system within the organisation, in particular to focus on effective identification of the need to perform root cause analysis of the discrepancies, and to take positive action.

The training will place clear priority on best practice management of a strong quality assurance "compliance" system.

Together with the various techniques for effective auditing across the business including the identification of systemic failures as opposed to simple compliance type audit findings.

The training is designed to stimulate involvement and provides for powerful motivation, to re-enforce a comprehensive understanding of the requirements and integration of the Quality Management System QMS and the Safety Management System SMS including an understanding of the different types of audit applicable for each area and how they might be used in an effective compliance auditing environment.

An essential element to ensure maximum benefit from this training is to focus on the issues, how they relate in our work place, and what we need to do to address them, how to identify areas which need special attention and how to focus our efforts on making sure our training delivers in all relevant areas.

Consideration will be given to developing high quality reports, meeting professional standards and clearly communicating the need to oblige the business area owner to deliver corrective actions. This course is intended to be highly practical and to help the delegate focus on the 5 elements which exist within the audit finding.

Who is the course for?

Typically Suitable for Competent Authorities Staff, Aircraft Maintenance Organisation (AMO) Key Staff. Design Organisation (DOA) and Production Organisation (POA) Key staff including Quality and Certification (CVE). Continuing Airworthiness Management Organisations (CAMO) including Continuing Airworthiness Managers, Reliability, Engineering, Maintenance Planning and Technical Records.

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What is the Benefit of this Training – What will I learn?

- a) To be able to explain the key elements required to ensure the organization's compliance audit System processes are able to identify Root Causes to both ensure compliance and to deliver maximum effectiveness.
- b) To be able to explain the requirements for both the QA and SMS systems including an understanding of the different types of audit applicable for each area together with how the QMS and SMS integrates within the overall Management System Process.
- d) To consider in depth Compliance Management Auditing and to raise an understanding of the difference related to root causes within the Quality System (QMS) & Safety System (SMS)
- e) Ability to focus on effective identification of root cause analysis and promotion of positive action.
- f) To be able to place a clear priority on best practice management within a strong quality assurance "compliance-based" system.
- g) Understand techniques to focus on the organizational issues during the audit including the relationship within the workplace and responsibility to address issues.
- h) Understanding how an effective Quality Assurance system can support the effectiveness of the organization

Detailed Content / Topics – The following Subjects will be addressed

Day 1

- Introduction
- Abbreviations and Terms
- The Difference between Quality & Safety Auditing
- Management System Principles – AM & Post Holder Responsibilities and Relationships
- The Role of the Compliance Manager
- Creating an Effective & Compliant Quality System
- EASA Regulatory Background & Framework
- Requirements of Compliance Monitoring Systems in ORO.GEN 200
- The Role of the Quality Auditor – What are the challenges we face?
- Compliance Monitoring Principles and Practice

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Detailed Content / Topics - The following Subjects will be addressed

Day 2

- Developing an Audit Plan – Objectives, Criteria, Capacity Planning, Delivery
- Delivering an Operations Audit 1 - Auditing the Operators Internal SMS Reporting System
- Compliance Management Manuals and Procedures
- Audit Checklists Management, Development and Validation
- Introduction to EASA Compliant Aviation Auditing
- Considering Auditor Competencies
- Quality Review & Delivery of Effective Audits
- Practical understanding of the role of Root Cause

Day 3

- Delivering an Operations Audit 2 – Cabin Crew System Audit
- Identification of Root Cause
- Managing Root Cause Processes including Analysis
- Additional Practical Techniques for Determining Root Cause
- Delivery of an Effective EASA Compliance Audit
- Dealing with Situations Arising During the Audit / Communication
- Corrective Action (CA) / Preventative Action (PA)
- Management Evaluation – How to Ensure Effectiveness

Target groups

This course is designed to accommodate all compliance managers, maintenance managers and compliance auditors whether they are based in a Part Ops environment or Part 147, Part 145 and Part M organisation.

It is also highly relevant for members of the quality Assurance Audit department, all business area stakeholders and owners. In addition, it is beneficial for anyone who is receiving internal audits.

Pre-requisites

A background or understanding of Aviation audit.

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Learning Objectives

To re-enforce a comprehensive understanding of the requirements for both the QA & SMS systems including an understanding of the different types of audit applicable for each area. To consider the fundamentals of a fully compliant Aviation Quality System together with the Key elements required to organize the Quality Compliance processes to ensure compliance and to deliver maximum effectiveness.

The intention of this training is not to tick the regulatory box but to identify the significant issues which need to be addressed.

To provide a review of the various steps contained within the audit process and to use effectively the five elements of an audit finding.

To provide for Practical activities to explore the various techniques used in root cause analysis and to consider methodologies to connect root cause to the associated organization element.

What do People Say about Sofema Aviation Services Training?

*"The instructor used the right words to explain the material."
"The discussions among the group were very beneficial."
"The instructor showed very resourceful background and experience."
"All sections of the course were related to my field."
"Adequate answers were given to specific questions."*

Duration

3 Days – To commence at 09.00 and finish at 17.00, with appropriate refreshment breaks. To register for this training, please email team@sassofia.com or Call +359 28210806



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