

# Nominated Person Responsible for Quality Assurance (Compliance) Training – 1 Day

## Introduction

The Aims of the course are to give delegates a full understanding of requirements for setting up and managing an EASA compliant Quality System, and to address the responsible of the nominated person responsible for Quality Assurance.

An effective Quality Manager / Compliance Manager is able to support the organization to achieve its goals by not just maintaining, but often exceeding regulatory compliance within the framework of the organisational system.

The requirements for the QAM / CM include the following:

- To hold or has held a previous similar position or at least managerial appointment such as an Aviation Quality Assurance auditor or other similar appointment;
- To have sufficient aviation working experience – typically in excess of 5 years;
- Competent in auditing techniques which will be demonstrated by satisfactory completion of an auditing course;
- Shall not be employed in any other organisation (without specific approval of the Competent Authority);
- Expected to hold a contract of employment – typically full time (unless agreed otherwise, and not holding other positions within the company);
- Shall have sound knowledge in the fields of flight operations, maintenance, crew training and ground operations, as applicable including the standards required by the Authority, and any additional requirements defined by the operator.

The course is not stand alone and assumes a pre requisite understanding of Quality Systems and Quality Auditing including has completed formal auditor training course.

## Who is the course for?

This training is focused on the specific needs of the Managers, Nominated Persons, Business owners, Key Stakeholders, Quality Staff.

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## What is the Benefit of this Training – What will I learn?

Participating offers the following benefits:

- Gain a comprehensive understanding of the responsibilities and roles of a Nominated Person Responsible for Quality Assurance (NP QA/COM) within aviation organizations.
- Acquire practical knowledge to effectively manage quality assurance and compliance activities to ensure regulatory adherence.
- Learn to establish and maintain a robust quality management system, fostering safety, efficiency, and regulatory compliance.
- Develop skills to identify areas for improvement, implement corrective actions, and contribute to a culture of continuous quality enhancement.

## Detailed Content / Topics – The following Subjects will be addressed

- Regulatory review concerning high level and working level regulations
- The difference between Quality Assurance and Quality Control
- The Role of the Quality Manager and Post Holders
- Managing Auditor Competencies
- Detailed practical understanding of the high level and working level regulations
- Interpretation and auditing of Aviation Standards within or organisation system
- Issues and Options available to create an Operations, Part M, MRO-145, Training -147 or combination Quality System
- Process for creating an effective compliant Quality System
- Managing Root Cause Processes including Analysis
- A Process to Managing and Optimise your Quality System
- Developing Preventative Strategies and the role of Performance Auditing
- Dealing with specific challenges within your Quality System.
- Developing Appropriate Communication
- Coaching Training and Leadership
- The role of Quality in Developing Procedures

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## Target groups

This course is focused on persons with existing experience of Quality Systems wishing to either set up a compliant EASA quality system or understand the requirements to do so.

## Pre-requisites

A background in an aviation environment, knowledge of Aviation Quality System and Audit Processes.

## Learning Objectives


Key elements include understanding how to set up the quality system to ensure compliance and to deliver maximum effectiveness.

## What do People Say about Sofema Aviation Services Training?

*"The instructor used the right words to explain the material."*  
*"The discussions among the group were very beneficial."*  
*"The instructor showed very resourceful background and experience."*  
*"All sections of the course were related to my field."*  
*"Adequate answers were given to specific questions."*

## Duration

1 Day – To commence at 09.00 and finish at 17.00, with appropriate refreshment breaks.  
To register for this training, please email [team@sassofia.com](mailto:team@sassofia.com) or Call +359 28210806



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