SOFEMA
AVIATION SERVICES

SMS for Key Staff – 3 Days

Introduction

An effective SMS is an essential tool to raise the understanding that the organization faces in respect of the various risks affecting the business.

We should know that SMS is an organizational-wide system, also it is incumbent on all staff to play a role in supporting the SMS to ensure it is effective, one of the key challenges is encouraging a reporting culture. For every reported event, there may be times 10 exposures that go unreported, addressing this is the key to moving forward,

This 3-day training course develops the understanding of How the SMS works and the importance of all staff being fully involved.

In addition to sharing that the SMS can support the delivery of a more effective business that sees everyone ultimately benefits.

Who is the course for?

This course is for key personnel within an organization who play a crucial role in implementing and maintaining a safety management system (SMS). It is particularly beneficial for supervisors, team leaders, and managers who need to understand the principles and practices of SMS and their responsibilities in promoting a culture of safety.

What is the Benefit of this Training – What will I learn?

a) The fundamental principles of safety management systems (SMS), including risk management, hazard identification, and safety performance indicators, enabling them to contribute effectively to the organization's safety objectives and goals.

b) The roles and responsibilities of key staff in implementing and maintaining SMS, including communication strategies, safety reporting, and promoting a positive safety culture, equipping them with the knowledge and skills to actively participate in safety initiatives.

c) Practical tools and techniques for incident investigation, safety promotion, and proactive safety management, empowering participants to identify and mitigate risks, enhance safety practices, and continuously improve safety performance within their respective areas of responsibility.

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Date	On Demand
Category	Personal Development
Venue	On Demand
Level	Basic
Price	On Demand

Detailed Content / Topics - The following Subjects will be addressed

Day 1
– Abbreviations and Definitions
– What do we mean by Safety in Aviation?
– General Introduction
– The Evolution of Safety Thinking
– Components of an SMS System
– What will SMS do for us?
– What is the current status of the SMS within our Organisation & Where are the challenges
– Understanding the responsibilities of the Safety Manager and the role of Quality Assurance (Compliance) and Safety Assurance in our Organisation
– The EASA View of SMS-Complex and Non-Complex Management Systems
– SMS and IATA IOSA
– View the Case Study followed by General Discussion & Debrief(Case study No 1)

Day 2
– Safety Culture and SMS Behaviour
– SMS and Organisational Culture
– Non-Punitive Disciplinary Policies
– View the Case Study followed by General Discussion & Debrief(Case study No 2)
– Managing SMS-related Documentation
– The connection between Human Factors and SMS
– SMS Structure – Roles and Responsibilities
– Action Groups, Safety Review Board, and the Role of Safety Reps
– Gathering Data for our SMS
– The Five Fundamentals of Safety Risk Management
– SMS Risk Management – Understanding the stages of effectively managing and measuring risk

Day 3
– Identifying Hazards
– Risk Assessment & Root Cause Analysis
– View the Case Study followed by General Discussion & Debrief(Case study No 3)
– SMS Training and Education
– SMS Developments and the Management of Change
– SMS Communication Effective Marketing and Raising Awareness
– Emergency Response Plan Regulatory Requirements
– General Debrief and Questions

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Target Groups

All operational employees and other relevant persons.

Pre-requisites

This Training assumes only a minimal understanding of the SMS requirements.

Learning Objectives

The primary goal of this Training is to focus on understanding the importance of the SMS system for all Staff within your organization.

The Training is designed to raise awareness of all organizational elements of the SMS system and to consider the various management challenges.

What do People Say about Sofema Aviation Services Training?

"I found satisfying answers to all my questions."
"The instructor demonstrated a very deep knowledge of the subject."
"The length of the course fits my needs and expectations."
"The content was really effective, I gained a lot of new knowledge."
"The practical examples were perfectly delivered."

Duration

3 days – Start at 09.00 and finish at 17.00, with appropriate refreshment breaks.
To register for this training, please email team@sassofia.com or Call +359 28210806

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