

Frequently Asked Questions Related to ENPL

- What is the Enroll Now Pay Later program?
 - It's a part of our Privileged Training Program (PTP), allowing organizations to enroll employees in training courses without immediate payment.
- How can I join the Enroll Now Pay Later program?
 Join by becoming a member of our Privileged Training Partner (PTP) program.
 - o Request an agreement by emailing <u>team@sassofia.com</u>.
- Are there any fees for joining?
 - There are no membership fees or hidden costs involved in the PTP or Enroll Now, Pay Later programs.
- What are the payment terms?
 - Payments are due within 30 days of the invoice, which is issued monthly for enrollments in the preceding month.
- Is there a limit on the number of enrollments?
 - No, you can enroll as many participants as needed each month without restrictions.
- Do we need to enroll delegates each month to maintain membership?
 - No, once you're a member, use the program as needed. Membership remains active regardless of enrollment frequency.
- Who can benefit from this program?
- Companies who need targeted training to meet specific regulatory compliance or immediate skill gaps.
- How are the courses delivered?
 - Courses are offered through the Sofema Online platform. A nominated Account Manager manages all administrative aspects.
- How long are courses accessible?
 - Courses are accessible for 9 to 15 months, depending on the program type, with participants having three attempts to pass the examination.
- Can the Account Manager monitor the progress?
 - Yes, admin privileges allow the Account Manager to track progress, download certificates, and view exam scores.
- What training courses are available through the ENPL program?
 - The program includes over 300 online regulatory, vocational, and specialized courses covering UK CAA & EASA Part 145, among other topics.
- · How does the accumulated monthly discount work?



- Discounts are calculated based on the total number of enrollments each month.
- The more courses you enroll in, the greater the discount, which is reflected in your monthly invoice.
- What happens if the monthly payment is delayed?
 - If payment is not received within the stipulated 30 days, access to the courses may be temporarily restricted until the payment is settled.
- Can training be customized for specific organizational needs?
 - Yes, Sofema Online offers the flexibility to tailor courses to meet specific organizational requirements, ensuring that training is as relevant and effective as possible.
- Is there support available for users encountering difficulties with the courses?
 - Comprehensive support is available for all users. This includes technical assistance with the online platform, as well as educational support to help understand course material.
- What are the criteria for becoming a member of the PTP program?
 Membership is open to any organization that seeks support and savings on training.
 - Each application is reviewed on its merit to ensure alignment with program goals.
- Can international organizations participate in the ENPL and PTP programs?
 - Yes, these programs are available globally to organizations that meet the program criteria, regardless of geographical location.
- How do I cancel or change an enrollment after it has been processed?
 - Changes or cancellations can be managed through the Company Account Manager, who has the necessary administrative rights to adjust enrollments as required.