

Audit Checklist for GACAR Quality Control Manual (GACAR §145.91)

| Audit Item | Compliant (Yes/No) |
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| Does the manual include a description of the quality control system? (GACAR §145.91(c)(1)) | |
| Are there procedures for inspecting incoming raw materials to ensure acceptable quality? (GACAR §145.91(c)(1)(i)) | |
| Are there procedures for identifying, removing, and reporting suspected unapproved parts? (GACAR §145.91(c)(1)(ii)) | |
| Are there procedures for performing preliminary inspections on all articles to be maintained? (GACAR §145.91(c)(1)(iii)) | |
| Are there procedures for inspecting articles involved in accidents to check for hidden damage? (GACAR §145.91(c)(1)(iv)) | |
| Are procedures in place for maintaining the proficiency of inspection personnel? (GACAR §145.91(c)(1)(v)) | |
| Does the manual include procedures for maintaining current technical data for maintaining articles? (GACAR §145.91(c)(1)(vi)) | |
| Are there procedures for qualifying and surveilling noncertificated persons who perform maintenance? (GACAR §145.91(c)(1)(vii)) | |
| Are final inspections and return-to-service certifications clearly defined and controlled? (GACAR §145.91(c)(1)(viii)) | |
| Does the manual include a system for calibrating measuring and test equipment used during maintenance? (GACAR §145.91(c)(1)(ix)) | |

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| Are calibration intervals for equipment clearly defined? (GACAR §145.91(c)(1)(ix)) | |
| Are there procedures for identifying deficiencies and taking corrective actions? (GACAR §145.91(c)(1)(x)) | |
| Are inspection standards referenced, including manufacturer's data or any other applicable references? (GACAR §145.91(c)(2)) | |
| Are sample inspection and maintenance forms included, or are they referenced in a separate manual? (GACAR §145.91(c)(3)) | |
| Are procedures for revising the quality control manual clearly defined? (GACAR §145.91(c)(4)) | |
| Are there procedures for notifying GACA of revisions to the manual, including how often revisions are reported? (GACAR §145.91(c)(4)) | |