

GACAR Part 145 Audit Check Sheet

This audit checklist covers all relevant sections of GACAR Part 145 (Repair Stations). Each item in the table corresponds to a specific regulation reference, and the Yes/No and Findings/Remarks columns allow the auditor to record the compliance status and any notes or corrective actions.

General Requirements

Audit Item	Regulation Reference	Yes/No	Findings/Remarks
Is the scope of the applicability correctly identified?	§ 145.1		
Does the repair station have the necessary certificates and operation specifications?	§ 145.5		

Certification

Audit Item	Regulation Reference	Yes/No	Findings/Remarks
Has the repair station applied for a certificate in an acceptable format?	§ 145.15		
Is the certificate issued according to the regulatory requirements?	§ 145.17		
Is the renewal of certificates done within the required time frame?	§ 145.21		
Are changes to the location, housing, or	§ 145.41		

facilities approved?			
Does the repair station maintain a list of limited ratings if applicable?	§ 145.27		

Housing, Facilities, Equipment, Materials, and Data

Audit Item	Regulation Reference	Yes/No	Findings/Remarks
Are the housing and facilities adequate for the scope of work?	§ 145.39		
Are equipment, materials, and data properly maintained and used?	§ 145.45		

Personnel

Audit Item	Regulation Reference	Yes/No	Findings/Remarks
Are management personnel qualified and sufficient for operations?	§ 145.56		
Are supervisory personnel adequate and properly trained?	§ 145.57		
Do personnel responsible for inspections meet regulatory requirements?	§ 145.59		
Are personnel records maintained in accordance with regulations?	§ 145.65		

Are training programs for personnel compliant and updated?	§ 145.67		
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Operating Rules

Audit Item	Regulation Reference	Yes/No	Findings/Remarks
Are the privileges and limitations of the certificate adhered to?	§ 145.79		
Is work performed at additional locations authorized?	§ 145.81		
Are maintenance, preventive maintenance, and alterations compliant with GACAR Part 43?	§ 145.83		
Is a quality control system established and maintained?	§ 145.91		
Are capability lists maintained and updated according to regulations?	§ 145.97		

Recordkeeping and Documentation

Audit Item	Regulation Reference	Yes/No	Findings/Remarks
Are maintenance and repair records retained for the required period?	§ 145.101		
Are electronic recordkeeping systems	§ 145.102		

compliant with GACAR requirements?			
Are service difficulty reports submitted according to the regulation?	§ 145.103		
