

EASA Compliant Safety Management System – Management of Change – 2 Days

Introduction

Aviation Safety Management Systems (SMS) are designed to provide a systematic approach to managing safety in the aviation industry. One of the key components of any SMS is the Management of Change (MOC) process. The MOC process is used to identify, evaluate, and control changes to an organization's processes, procedures, or systems that may affect safety. This course provides the delegate with the opportunity to understand in depth the Change Management Process and to be able to both manage and fully engage with change management within your organisation, this course is fully compliant with EASA Safety Management System (SMS) requirements.

During the course you will understand Change Management Best Practices Including:

- Understanding Why
- Monitoring safety culture concurrent with the change
- Ensuring effective change
- Learn how to delegate using multiple small change techniques.

What is the benefit of the training?

- a) Gain a detailed awareness of the philosophy of Safety Risk related to the Management of Change (MOC) Throughout the Airline System
- b) Be able to meet the responsibilities of coordinating and supervising MOC processes within your organisation
- c) Review challenges related to SMS MOC within an OPS & Continuing Airworthiness Environment
- d) Understand the process, principles and business practices for the effective employment of MOC techniques
- e) Be able to fully engage with the performance of Risk Assessment as Part of the MOC process
- f) Be able to develop Safety Performance Indicators to support the oversight of MOC

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Detailed Content / Topics (the following subjects will be addressed)

Abbreviations & Definitions
 Management of Change Introduction
 What is Safety Performance?
 Considering EASA Recommendations Related to Aviation Risk Based Oversight
 Understanding the Nature of Risk in the Aviation System
 Identifying Hazards - To consider how we manage a Hazard Identification Process
 The Role of MoC within an effective SMS
 Processes to ensure we are able to Identify change throughout the organisational system
 Business Risk Change Management Principles -How to Assess change How to Perform Risk Profiling
 Developing a Plan to Manage Change
 How to Ensure Effective Communication of Change
 Management of Change (MoC) – Standard Operating Procedure (SOP) & Instructions
 Change Management Documentation and Record-Keeping
 Considering Active and Latent Exposures Within the Organisation
 SPT - Alert Level - SPI
 Understanding the Role of Safety Performance Monitoring Within an SMS
 Considering Aviation Safety System Performance Indicators
 How to Evaluate the Organization Data Capture and Data Analysis Processes
 Developing a Safety Risk Profile
 Categories of Risk to be Considered Related to Risk-Based Audit
 Risk-Based Audit Methodology Overview
 The Role and Responsibilities of the Aviation Auditor in Risk-Based Auditing
 Risk Based Internal Audit Methodology Compared to Traditional Audit Approaches
 Roles and Responsibilities Related to Risk Communication
 Effective Aviation System Root Cause Analysis using 5 Why & Fishbone Techniques together
 Introduction to Bowtie Risk Assessment Methodology
 EASA 6-Step Hazard Analysis

Learning Objectives

- To re-enforce a comprehensive understanding of the requirements for effective engagement with the Management of the Change process
- To understand the methodology to determine the risk and develop appropriate responses as part of the MOC process
- To consider the fundamentals of a fully compliant MOC together with the key elements required to deliver maximum effectiveness.
- How to identify areas that need special attention and how to focus our efforts on making sure we have a comprehensive understanding of the MOC process.
- An essential element then of benefiting from this training is to focus on the issues, how they relate to our workplace, and what we need to do to address them.
- The intention of this training is not to tick the regulatory box but to identify the significant issues which need to be addressed.

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Target Groups

This training is highly relevant for senior management and members of the Safety and Compliance / Quality Assurance Business Areas, it is also relevant for Multiple business area stakeholders.

Pre-Requisites

A background or understanding of Aviation Safety Management Principles.

What do People Say about Sofema Aviation Services Training?

"This training offers very good explanations of difficult topics."
"All aspect were useful, the examples were great."
"This training helped me to develop some new skills."
"The instructor is very resourceful and intelligent."
"Having a visual material helps a lot the learning process."

Duration

2 Days – Start at 09.00 and finish at 17.00 with appropriate refreshment breaks.
To register for this training, please email team@sassofia.com or Call +359 28210806.

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